

Attachment F
Sample Evaluation
ORGANIZATION NAME
Activity Title
Activity Date
Activity Location

A. LEARNING OBJECTIVES
List Objectives Here

Was the session content relevant to the learning objectives?	Yes	No
Was the format of this session appropriate to the learning objectives?	Yes	No
As a result of attending this session, did you achieve the learning objectives?	Yes	No

B. MODERATOR

John Doe, MD FAAEM

Was the moderator effective in ensuring the smooth flow of this session?	Yes	No
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C. SPEAKERS

John Doe, MD FAAEM

Did the speaker present in a way that was clear, concise, and kept your interest?	Yes	No
Did the speaker give an unbiased presentation?	Yes	No

Jane Doe, MD FAAEM

Did the speaker present in a way that was clear, concise, and kept your interest?	Yes	No
Did the speaker give an unbiased presentation?	Yes	No

D. COMMENTS FOR IMPROVING THE SESSION

E. TOPICS FOR FUTURE EDUCATIONAL ACTIVITIES

Name (Please Print)

Date

Signature

EVALUATION

		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
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A. ACTIVITY CONTENT AND OBJECTIVES

Please rate your ability to perform the following objectives both prior to attending and upon completion of this activity:

Learning Objectives -

1.	Before the activity:	1	2	3	4	5
2.	After the activity:	1	2	3	4	5
3.	The (Live-Course) didactic format of this activity was appropriate to the content.	1	2	3	4	5
4.	The physical facilities were appropriate.	1	2	3	4	5
5.	Overall, this activity was a good educational experience.	1	2	3	4	5

B. MODERATOR

The role of the moderator is to: (a) Ensure the activity and its component presentations begin and end on time; (b) Ensure the speakers address the subject matter of the activity; and (c) Objectively moderate any panel discussion or Q&A associated with the activity.

Jane Doe

6.	The moderator fulfilled the responsibilities listed above.	1	2	3	4	5
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C. SPEAKERS

The role of a speaker is to: (a) Possess knowledge and demonstrate appropriate expertise in the subject area; (b) Present information in a way which is clear, concise and keeps your interest; (c) Provide, when relevant, appropriate and effective handouts and visual aids; (d) Disclose all potential conflicts of interest and investigational uses of FDA-regulated products; and (e) Present in a manner which is free of bias.

John Doe, MD FAAEM

7.	This speaker fulfilled responsibilities a-c listed above.	1	2	3	4	5
8.	This speaker fulfilled responsibilities d-e listed above.	1	2	3	4	5
9.	Comments to improve this presentation:					

Jane Doe, MD FAAEM

10.	This speaker fulfilled responsibilities a-c listed above.	1	2	3	4	5
11.	This speaker fulfilled responsibilities d-e listed above.	1	2	3	4	5
12.	Comments to improve this presentation:					

John Doe, MD FAAEM

- | | | | | | | |
|-----|---|---|---|---|---|---|
| 13. | This speaker fulfilled responsibilities 1-3 listed above. | 1 | 2 | 3 | 4 | 5 |
| 14. | This speaker fulfilled responsibilities 4-5 listed above. | 1 | 2 | 3 | 4 | 5 |
| 15. | Comments to improve this presentation: | | | | | |

D. FEEDBACK TO IMPROVE PROGRAM

The following educational formats are useful to my professional development:

- | | | | | | | |
|-----|-------------------------|---|---|---|---|---|
| 16. | Live, lecture-style CME | 1 | 2 | 3 | 4 | 5 |
| 17. | Live, interactive CME | 1 | 2 | 3 | 4 | 5 |
| 18. | Printed CME | 1 | 2 | 3 | 4 | 5 |
| 19. | Online, Web-based CME | 1 | 2 | 3 | 4 | 5 |
| 20. | CD-ROM-based CME | 1 | 2 | 3 | 4 | 5 |
| 21. | Audio/video tape CME | 1 | 2 | 3 | 4 | 5 |

I attended this activity to:

- | | | | | | | |
|-----|--|---|---|---|---|---|
| 22. | Reinforce/supplement my existing knowledge/skills. | 1 | 2 | 3 | 4 | 5 |
| 23. | Gain additional knowledge/skills to update my practice | 1 | 2 | 3 | 4 | 5 |
| 24. | General Comments: | | | | | |

Name (Optional) (Please Print)

Signature

Date

Address

City, State, ZIP

Email