



Certificate of Compliance with the AAEM Policy Statements on Fairness in the Workplace

(“The AAEM Workplace Fairness Certificate”)

APPLICATION to obtain the AAEM Workplace Fairness Certificate

Name of Emergency Medicine Group Entity (“the Group”): _____

Name and Title of Group Officer completing this form: _____

I confirm/certify that all of the following are true:

- 1. With the provisional period not to exceed one year, our Group provides our emergency physicians access to predefined due process. (Attach detailed statement of Group’s Due Process Policy.)
- 2. Our Group, or its controlling entity, has a predefined mechanism that regularly and automatically provides all our emergency physicians the detail of their own professional charges and collections. This information shall be automatically provided to the physician on a quarterly basis.
- 3. Our Group provides our emergency physicians: a) a predefined and reasonable pathway to full partnership that does not exceed three years, b) the review process and criteria used to grant full partnership, c) a predefined entry and exit policy, and d) the exact distribution of all shares held in the group. For the purpose of this certificate, a full partner is defined as an equal shareholder with equal voting status.
- 4. Our Group, or its controlling entity, has a predefined mechanism that regularly and automatically provides all full partners: a) the total charges and collections for the group, and b) the distribution of all group income including all management and operational expenses including coding/billing/collecting, professional liability insurance, non-physician employee salaries, and physician administrative stipends. This information shall be automatically provided to the partners on a quarterly basis.
- 5. Our Group provides our emergency physicians with the details of our governance process including the method of electing leaders and new partners, appointing medical directors and administrators and revising the bylaws.
- 6. Our Group does not impose post contractual restrictive covenants (i.e., non-compete clauses).
- 7. Group Physicians, or physician-extenders working under the direct supervision of physicians, make all clinical decisions in our practice. Our Group physicians have a primary fiduciary responsibility to their patients, not to a corporate entity or shareholders.
- 8. We do not require physicians in our group to indemnify our group, any hospital, or any other third party.

All AAEM members are entitled to request and obtain a certified copy of Group’s original certificate from AAEM. The failure of the Group to comply with the above terms of the Certificate may result in loss of Certificate status. The AAEM *Practice Fairness Council™* will review all complaints of lack of compliance with the above terms of Certification and will respond to Group in writing not more than 30 days following receipt of complaint of lack of compliance. If the *Practice Fairness Council™* concludes that the Group has failed to meet any of the Certificate terms, Group will be given 30 days to provide written evidence of correction of deficit; failure to devise and execute an effective remedy will result in AAEM revoking the Workplace Fairness Certificate.

The AAEM board of directors reserves the right to reasonably amend the requirements of this certificate. The granting of this certificate is not permanent and is subject to periodic review.

Name

Signature

Title

Phone

Email

Hospital/Group Name

Address

City

State ZIP

_____ I verify that I am a current AAEM member